



Samoa Swimming Federation

Email: samoaswimmingfederation@gmail.com

Mobile: +685 717-3996

Development Lead for Swimming

Schools Lead: Fitimalu Donna Ioane

Location: Tuanaimato

Reports To: Executive Board and Principal Executive Board

Job Purpose: The Development Officer for the Schools Swimming Programme is responsible for planning, coordinating, and implementing school swimming programs. This role aims to promote water safety, swimming skills, and physical fitness among students. The officer will work closely with schools, local authorities, and swimming instructors to ensure the successful delivery of the programme.

Key Responsibilities:

1. Programme Planning and Implementation:
 - Develop and implement a comprehensive swimming curriculum for different ages and skill levels.
 - Coordinate with schools to schedule swimming sessions and ensure adequate facilities and resources are available.
 - Monitor and evaluate the swimming programme's effectiveness, making necessary adjustments.
2. Training and Support:
 - Provide training and support to swimming instructors and school staff involved in the programme.
 - Organize workshops and professional development sessions to enhance the skills of instructors.
3. Safety and Compliance:
 - Ensure all swimming activities comply with safety regulations and guidelines.
 - Conduct regular safety audits and risk assessments of swimming facilities.
4. Community Engagement:
 - Foster relationships with local communities, parents, and stakeholders to promote the benefits of swimming.
 - Organize events and campaigns to raise awareness about water safety and the importance of swimming.
5. Administration and Reporting:
 - Maintain accurate records of student participation, progress, and programme outcomes.
 - Prepare reports and presentations for stakeholders and funding bodies.

President
Kerrie Punivalu

Vice President
Leota Fitimalu Donna Ioane

General Secretary
Dr. Suzie Schuster



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Community Lead: Brandon Schuster

Location: Aana Alofi #4

Reports To: Executive Board and Fale Pulenu'u

Job Purpose: The Development Officer for the Village Swimming Programme is responsible for planning, coordinating, and implementing swimming initiatives within village communities. This role aims to enhance water safety, swimming skills, and overall physical fitness among villagers, focusing on inclusivity and community engagement.

Key Responsibilities:

1. Programme Development and Implementation:
 - Design and implement a comprehensive swimming curriculum suitable for various age groups and skill levels within the village.
 - Coordinate with local authorities and community leaders to schedule swimming sessions and ensure the availability of necessary facilities and resources.
 - Monitor and evaluate the effectiveness of the swimming programme, making necessary adjustments to improve outcomes.
2. Training and Support:
 - Provide training and support to swimming instructors and community volunteers involved in the programme.
 - Organize workshops and professional development sessions to enhance the skills and knowledge of instructors and volunteers.
3. Safety and Compliance:
 - Ensure all swimming activities adhere to safety regulations and guidelines.
 - Conduct regular safety audits and risk assessments of swimming facilities to maintain a safe environment.
4. Community Engagement:
 - Build and maintain relationships with local communities, parents, and stakeholders to promote the benefits of swimming.
 - Organize events and campaigns to raise awareness about water safety and the importance of swimming for health and well-being.
5. Administration and Reporting:
 - Maintain accurate records of participant attendance, progress, and programme outcomes.
 - Prepare reports and presentations for stakeholders and funding bodies to demonstrate the impact and success of the programme.

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Clubs Lead: Dr. Suzie Schuster

Job Title: Swim Club Development Coordinator

Location: To'omatagi APIA

Reports To: National Director, Ministry of Sport and Executive Board

Job Summary: The Swim Club Development Coordinator is responsible for enhancing the capabilities and performance of swim clubs nationwide. This role involves providing strategic guidance, training, and resources to club leaders, coaches, and staff to foster a culture of excellence and continuous improvement.

Key Responsibilities:

1. Training and Development:

- Design and implement training programs for coaches, club leaders, and staff.
- Conduct workshops and seminars on best practices in coaching, club management, and athlete development.
- Provide ongoing support and mentorship to club personnel.

2. Strategic Planning:

- Assist clubs in developing and executing strategic plans aligned with the national federation's goals.
- Facilitate the creation of annual performance objectives and action plans.

3. Resource Management:

- Develop and distribute educational materials and resources.
- Ensure clubs access the latest research and developments in swimming techniques and training methodologies.

4. Performance Monitoring:

- Establish metrics for evaluating club performance and progress.
- Conduct regular assessments and provide feedback to clubs.

5. Communication and Collaboration:

- Foster a collaborative environment among clubs to share knowledge and resources.
- Serve as a liaison between the national federation and local clubs.

6. Event Coordination:

- Organize and oversee national training camps, clinics, and competitions.
- Support clubs in hosting local and regional events.

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