Samoa Swimming Federation

Email: samoaswimmingfederation@gmail,com

Mobile: +685 717-3996

Minutes

MEETING: **SSF Board**
DATE: **Sunday 6 October, 2024**
VENUE: **Online- Zoom**

In attendance:
Kerrie Punivalu, Leota Fitimalu Donna Ioane, Dr. Suzie Schuster, Brandon Schuster, Marcelo Laloi, Matthew Schuster

Apologies: Belladonna Potoi, Patrick Fepuleai

Meeting Commenced: at 4:30 pm

Opening Prayer	**Brandon Schuster**	
Welcome and Overview	**Kerrie Punivalu**	
The President thanked the Board for meeting on a Sunday evening. This was necessary due to upcoming selections and report submissions		
Review of previous minutes	**Suzie Schuster**	
Suzie reviewed all outstanding actions from the August Board meeting. • JPP report was submitted • Letter to J Stickland was actioned and responded to • Pacific School Games is still in the works, with funding avenues being pursued • No resolution of World Aquatics approval of our new constitution • No managing staff for the website though volunteer National swimmer K Frost is currently managing it • Accounts are still with the Auditor- frustrating, but all accounts for NFs are backlogged • Moata'a has suspended their swim programme due to national examinations		
2024 Budapest WC SCM	**BS**	
The nomination process and EOI for WC Budapest were shared. The board has accepted the list of four nominees. Processes for airfare, hotel, etc., are in place.		
	Action:	No actions needed- just following GMS timeline
Red Cross Water Safety	**BS SS MS**	
SRC is invested in ensuring water safety in the villages. This will be actioned after White Sunday and CHOGM within the Aana Alofi District		
	Action:	Brandon will remain lead on this development project Update by the end of October 2024

Samoa Swimming Federation

Email: samoaswimmingfederation@gmail,com

Mobile: +685 717-3996

World Aquatics Constitutional changes	Kerrie Punivalu and Patrick Fepuleai	
This is still ongoing, and we have received no response from World Aquatics.	Action:	Kerrie will be the direct liaison with the follow-up with World Aquatics Legal so we can fully embrace the name change and get banners made. Update: nothing as of yet
Website	KP and SS	
The website is updated upon request.		
	Action	We will continue to locate a sustainable model to have website manager appointed.
Accounts	KP	
Accounts are still not completed.		
	Action	Kerrie will follow up with the previous accounting firm so all our records are completed.
Policies and Plans and Mentor Programme	BS	
BS and MS are leads for Mentor Programme. Work entails detailed strategic plan and other deliverables. This programme finishes in December.		
	Action:	BS and MS will continue to lead the next steps in Strat Plan development and endorsement.
Aquatic Centre Status	Kerrie Punivalu	
The indoor pool is still empty and needs repair. The outdoor pool is the only functioning pool but is not conducive to training or lap swimming. The government does not provide information on the status of the pool repairs. NO CHANGE		
	Action	Suzie and Kerrie will attempt to get a realistic pool and renovation plan timeline. Update: no timeline given from Government
School swim programmes	Donna Ioane	
Donna is pursuing a Triathlon coaching certification to support her school in both swimming and triathlon. She is supporting other schools who wish to engage in swimming and triathlon while the swimming pool remains closed (indoor competition pool)		
	Action	Suzie will find more information on the Moataa programme and see if there is funding for more goggles. Update: This will be addressed in the new funding cycle Donna will need more support in 2025 to expand swimmers/schools
Swim for All/Development	Suzie Schuster and Marcello Laloi	
Suzie will share the Swim For All versions with Brandon should any material be worthwhile for coaching/instruction. Another teacher training in swimming was considered–contingent on the pool access and survey of school location/access to lagoon or freshwater pools. This year has been challenging with development at the pool- only LTS can be offered due to the facility (indoor pool) being closed for renovations. Suzie and Marcelo will remain the lead for facility updates.		

Samoa Swimming Federation

Email: samoaswimmingfederation@gmail,com

Mobile: +685 717-3996

	Action	Set up a working group to design lesson plans for new clubs End of August 2025 Update: Water safety will be included in the new certificate in coaching course at NUS,
The meeting concluded at 5:40 pm		